

2009-2010 Information for New and Readmitted Graduate Students





Office of the Dean
The Graduate School

To New Graduate Students:

Welcome to Stony Brook and to the Graduate School! We are delighted that you have chosen to continue your studies at Stony Brook University and I offer my personal congratulations on your getting admitted to such a great school. I also want to thank you because graduate students are the lifeblood of a research university and your presence here will enhance our creative, research and scholarly programs and the academic lives of our faculty.

Your timing is excellent as Stony Brook is in an exciting phase of development. We awarded our first Ph. D. 1966 so we're barely "middle aged". By 1995, the *National Research Council* ranked Stony Brook as the best public research university in the Northeast. Stony Brook University is cited eight times as being among the best in the nation in the current rankings of professional schools in *U.S. News & World Report's* 2009 edition of "America's Best Graduate Schools." Funded research exceeded \$170M last year and is growing steadily. Not bad for a young University and your efforts here will help us to take the next step.

You'll see that the campus is in a building phase. Stony Brook University Hospital's Major Modernization Project (MMP) is in its fifth year of implementation, where the building will be expanded and renovated to improve its services to the community. The hospital remains as the largest hospital in the county, the only academic medical center on Long Island, and the only tertiary care hospital in Suffolk County. Stony Brook recently expanded after purchasing the Southampton Campus, which primarily offers undergraduate courses. Construction of the CEWIT Building (Center of Excellence in Wireless Technology) was just completed last Fall, which is an interdisciplinary center for the study of wireless and educational technologies.

Long Island is an extraordinary intellectual center with Stony Brook being placed midway between the nation's premier Department of Energy research laboratory (Brookhaven National Laboratory) and the nation's leading privately funded Biological Research Laboratory (Cold Spring Harbor Laboratory). Our students also enjoy access to advanced doctoral courses in New York City as the result of Stony Brook's membership in the Inter University Doctoral Consortium. Long Island is a beautiful place to live, surrounded by beaches, richly endowed with vineyards on the East end, filled with beautiful hamlets, like Cold Spring Harbor, Sag Harbor and Stony Brook village, and, of course, within easy reach of Manhattan.

Stony Brook's future depends a great deal on its ability to recruit and to retain outstanding graduate students so the Graduate School, the Administration and the faculty extend a warm welcome to you. We are committed to helping you realize your professional goals, so please don't hesitate to contact us if you think we can be of any assistance.

Sincerely,

A handwritten signature in black ink that reads "Lawrence Martin". The signature is written in a cursive, flowing style.

Lawrence Martin
Dean, The Graduate School

Table of Contents

Arrival And Orientation	2
Finance	3
International Students	7
Housing	8
Health Form (detachable).....	Centrefold
University Services.....	11
The Graduate School.....	18
Index	19
Directions to Stony Brook.....	20
Campus Map	Back cover

Arrival and Orientation

Before Arriving at Stony Brook

- ❑ Please provide any outstanding application items to the Graduate School. These items have been brought to your attention via Graduate School correspondence. Until you send these items to the Graduate School, you will not be able to register for the semester.
- ❑ Apply for on-campus housing (if applicable) if you have not already done so. If you want to apply for on-campus housing, please see page 8 of this booklet for instructions.
- ❑ Forward completed health forms included in this booklet to Student Health Services.
- ❑ Have you contacted the Financial Aid Office? If you are a New York State resident and a full-time student, you must apply for tuition assistance under the Tuition Assistant Program (TAP).

Arriving at Stony Brook

❑ Orientation

All new students must attend Orientation before registering. Information detailing the day's events will be posted on the Graduate School's website at <http://www.grad.sunysb.edu>. Students will receive valuable information about registration and University policies and procedures at Orientation.

International students must check in with International Services and pay the international student orientation fee prior to registration. For additional information, see the section "International Students" on page 7.

❑ Advising

After attending orientation, consult with your department or program advisor to ensure that your selection of courses fulfills the program requirements. Most departments have group or individual advisement sections for new students. Contact your Graduate Program Director for additional details.

❑ Registration

Fall 2009 semester classes begin August 31st.
Spring 2010 semester classes begin January 25th.

❑ Schedule of Classes

Students may view course offerings online via their Solar System account by selecting the Class Search link. This link provides students with a listing of course offerings, with class day/time, location, instructor, etc. Class Search provides up to the minute course information. Students can also view class schedule pages that are updated weekly. They are available on the Registrar's Office website: www.stonybrook.edu/registrar. Student should select the "Class Schedule" link for PDF formatted course offering pages.

❑ Student Status

G1-First year Master's student. G1 students must register for **12 credits** per semester.

G2-Advanced Master's student who has completed twenty-four or more graduate credits or a Master's degree are coded as G2. G2 students must register for **9 credits** per semester.

G3-First year Doctoral student. G3 students must register for **12 credits** per semester.

G4-Advanced Doctoral student who has completed twenty-four or more graduate credits or a Master's degree are coded as G4. G4 students must register for **9 credits** per semester.

G5-Advanced graduate student enrolled in a doctoral degree program that has been advanced to candidacy for the doctoral degree by Day 10 of a semester or term. G5 students must register for **9 credits** unless instructed otherwise.

A G1 will be automatically converted to a G2 when the student has completed 24 or more graduate credits at Stony Brook; a G3 will be automatically converted to a G4 when the student has completed 24 or more graduate credits at Stony Brook; Incompletes are not completed credits. The conversion of G4 to G5 is an administrative change that is done by the program and the Graduate School upon advancement to candidacy.

Late Registration: Students failing to register for at least one course prior to the first day of the semester will be subject to a late registration fee of \$40. Students are advised to read the semester's "Academic Calendar" for information on deadline dates, the first day of classes, last day to register, etc. The Academic Calendar for Graduate School students is available on the Registrar's website: www.stonybrook.edu/registrar. Select the "Calendars" link to view the current semester's Academic Calendar. The last day of late registration is day 15 of classes for both Fall 2009 and Spring 2010. Consult the tuition liability schedule for charges related to late add/drops, swaps, and withdrawals:
<http://ws.cc.sunysb.edu/bursar/policy.shtml#refund>

❑ Campus Housing

Graduate students may check in to their campus housing assignment as early as the Monday before classes start. (Accommodations will be provided for earlier check-ins. Contact Campus Residences for more information.) Billing will begin at check in. For additional information, see the section "Housing."

❑ University ID

Students must obtain a University ID Card **Error! Bookmark not defined..** This is a multipurpose card used for Campus ID, Meal Card, Library Services, Debit Card Program, vehicle registration and other services. To obtain a new ID card or to replace your existing ID card, go to the Administration Building, Room 103. Office hours are Monday - Friday 9:00 a.m. - 4:30 p.m. For further information, please call 632-6517. For Campus Card East, the Office is located on the third level of the Health Science Center, Room 162. Office hours are Monday, Wednesday, Friday 8:30 a.m. to 4:00 p.m.; Tuesday 10:00 a.m. to 7:00 p.m. and Thursday 7:30 a.m. to 3:00 p.m.

After Arriving at Stony Brook

❑ Regulations **Error! Bookmark not defined.**

Each graduate student is responsible for abiding by the rules and regulations in the *Graduate Bulletin* as well as by the Academic Calendar deadlines published in the Schedule of Classes **Error! Bookmark not defined.** and on the Registrar's website: <http://www.stonybrook.edu/registrar>. These regulations apply to all students, whether full-time, part-time, in-residence or off-campus. The *Graduate Bulletin* is available on the web at <http://www.grad.sunysb.edu>. If you have not received a bulletin please contact your graduate program office.

❑ Transfer of Credit **Error! Bookmark not defined.**

A maximum of twelve graduate credits may be transferred to a degree program at Stony Brook University with the approval of the program and the Graduate School, provided they have not been used towards the satisfaction of any degree requirements here or at another institution. This includes credits taken as a non-matriculated graduate student at Stony Brook, as well as credits taken elsewhere. Please refer to the Graduate Bulletin for more information.

Finance

All fees and charges are as of 1/09 and are subject to change without notice.

	<i>First Semester</i>	<i>Second Semester</i>	<i>Academic Year</i>
Tuition			
Full-Time Graduate Student (G1 or G3 – 12 credits)			
New York State Resident	\$3,940.00	\$3,940.00	\$7,880.00
Out-of-State Resident	\$6,625.00	\$6,625.00	\$13,250.00
Full-Time Graduate Student (G2 or G4 – 9 credits)			
New York State Resident	\$2,952.00	\$2,952.00	\$5,904.00
Out-of-State Resident	\$4,968.00	\$4,968.00	\$9,936.00
Part-Time or G5 Graduate Student (G1 through G5 – per credit hour)			
New York State Resident	\$328.00/per credit hour		
Out-of-State Resident	\$552.00/per credit hour		
Comprehensive Fee (includes College, Infirmary, Transportation and Technology Fee)			
Full-Time Graduate Student	\$424.00/term	\$424.00/term	\$848.00
Part-Time Student	\$42.40/credit	\$42.40/credit	
Miscellaneous Fees			
International Student Service Fee	\$35.00/semester		
Late Registration Fee	\$40.00		
Late Payment Fee	\$50.00/up to \$200.00		
Late Add/Drop Fee	\$20.00		
Lost Identification Card Fee	\$10.00		
Returned Check Fee	\$20.00		
Transcript Fee	\$5.00 each		
Health Insurance Fee	Various		

Important: It is the student's responsibility to review, understand and abide by the University's regulations and procedures according to the requirements and deadlines as described in official publications including the University's *Bulletins* and class schedules.

Payment of Tuition and Fees

All fees and charges must be paid in full or properly deferred prior to registration or the payment due date. After registering for classes, all students will receive a billing statement for tuition and fees with instructions for making payment. It is the student's responsibility to pay his or her student account after registration. Students with guaranteed tuition scholarships are still responsible to pay registration-related fees by the due date shown on the billing statement. All tuition, fees and charges must be paid in a timely manner, regardless of whether a billing statement has been received.

Payments made by check or money order must be made payable to Stony Brook University. Payments may be:

- Paid in person at the Bursar's Office in the Student Services Lobby of the Administration Building.
- Mailed to P.O. Box 619, Stony Brook, NY 11794. Do not send cash.
- Paid through our SOLAR System by credit card (Visa, MasterCard, Discover or American Express) or electronic check.

Any check that fails to clear is subject to a \$20.00 handling fee, and may be subject to a \$50.00 late payment fee. All payments should include your University ID number for prompt and proper credit to your account. Mailed payments must be postmarked by the due date to avoid the late payment fee. University fines (e.g. traffic and library) must be paid by check or in person.

Billing Address: University billing statements are sent to the permanent or home address on file with the Registrar's Office. International students will receive their statements at their local address. The student is responsible for making sure that a correct address is on file and must inform the Records Office of any change of address. Students are required to make full payment by the payment deadline to avoid the assessment of a \$50.00 late payment fee. Late payment fees are cumulative up to \$200.00 per semester. Failure to receive a bill due to an incorrect address will not be accepted as a reason for waiving the late payment fee. Students failing to meet financial obligations incurred while in attendance at Stony Brook University will have their bills transferred to private collection agencies and/or the New York State Attorney General's Office for collection, and will be subject to additional interest and/or collection fee charges.

Office of the Registrar

276 Administration Building (631) 632-6175; Select Option 1 for Registrar's Office

Web Site: www.stonybrook.edu/registrar

Web Registration/Course Enrollment via the SOLAR System:

Stony Brook students have access to the Web for on-line registration via the SOLAR System (Student On-line Access to Records). The SOLAR System allows students to:

- enroll for courses, add, drop, swap or waitlist for some classes
- view academic records, financial aid and billing information
- update personal information
- check student employment opportunities.

To get to the SOLAR System, simply go to the Web site:

<http://www.stonybrook.edu/it/newsolar>. If you need additional assistance, please refer to the Online Help for Students in the Get Help section. Go to the "If you are a Student" link for a tutorial on how to use the SOLAR System. Students will need their Stony Brook ID to access the SOLAR System. New students will receive Stony Brook ID upon admission; the initial password will be your six digit birth date (mm/dd/yy).

E-mail Messages and Alerts: Many announcements and important communications to students will come in the form of e-mail and Solar Messages, To Do Items, Holds, etc. Therefore, to receive e-mail notifications and to inform you that you have messages waiting for you, it is vital that your e-mail address is accurate and up-to-date. You may update your e-mail address on the SOLAR System. Students are advised to sign into their SOLAR System account frequently to read their messages, holds and To Do items. Students will find important information regarding: holds on enrollment transactions, departmental permission to enroll, financial aid requirements, Health compliance issues that need responses, etc. Instruction about what you need to do and whom you must contact will be displayed. Holds must be resolved in a timely manner or will result in a student's inability to enroll.

Late Registration: Students registering on or after the first day of classes shall be required to pay a late registration fee of \$40. The late registration period ends at the close of day fifteen of classes. Tuition, fees, and other University charges assessed on each billing statement will be due in full by the due date. Students must have proof of approved aid, waivers, or scholarships in order to properly defer payment. Students should apply early for any financial aid in order to have their account paid before the University billing due dates. Late fees will not be removed based on pending financial aid.

Withdrawals: A student who is given permission to cancel registration or who is withdrawing from classes shall be liable for payment of tuition and all fees in accordance with the appropriate tuition liability schedule. Non-attendance of classes is not considered an official withdrawal, and does not relieve the student of financial obligation, or entitle the student to a refund; non-payment does not constitute an official withdrawal from the University. Students who decide not to attend after registering must formally withdraw and obtain approval of the Graduate School by submitting a "Retroactive Withdrawal" form. All refunds or adjustments of charges are based on the date of the withdrawal. Students should consult with the Student Billing Office regarding any questions they have on billing and tuition liability.

Students may visit the website: <http://ws.cc.sunysb.edu/bursar> for information on deadlines, liability, etc. Even after an official withdrawal, the student will be subject to financial liability according to the published tuition liability. Students who register for courses and who do not file the appropriate withdrawal or do not drop before the end of the fourth week of classes are liable for full charges.

4 INFO FOR NEW AND READMITTED GRAD STUDENTS

<u>Liability during:</u>	<u>Tuition Liability</u>	<u>Fees Liability</u>
1 st week	0%	0%
2 nd week	30%	100%
3 rd week	50%	100%
4 th week	70%	100%
5 th week	100%	100%

Office of Financial Aid and Scholarship Services

180 Administration Building (631) 632-6840

Web Site: www.stonybrook.edu/financialaid

The Office of Financial Aid and Scholarship Services will assist you in maximizing your financial aid opportunities by providing you with information about available grants, work opportunities, and student loan programs. Students must adhere to all application deadlines to obtain maximum financial aid. For a list of deadlines for the current and upcoming aid years please refer to our website at www.stonybrook.edu/financialaid.

The Office of Financial Aid and Scholarship Services is open:
Monday, Wednesday, Thursday and Friday
8:30 a.m. - 4:00 p.m.
Tuesday 10:00 a.m. - 6:00 p.m. (When classes are in session)

Application Process:

- To begin the application process you must complete and sign the FAFSA (Free Application for Federal Student Aid).
- Go to **FAFSA on the Web** (<http://www.fafsa.ed.gov>) and apply online.

Upon receipt of your completed **FAFSA**, the Office of Financial Aid and Scholarship Services will conduct an analysis of your eligibility for financial aid. We will then offer you an award package and notify you of this award on the SOLAR System. You can view and accept your financial aid awards on the SOLAR System which can be accessed from <http://www.stonybrook.edu/solarsystem>.

New York State Tuition Assistance Program (TAP):

- New York State residents who have lived in the state for twelve months are eligible to apply for the Tuition Assistance Program.
- Applicants must be full-time students and either citizens of the United States, permanent resident aliens or paroled refugees. Refer to the *Graduate Bulletin* for eligibility regulations.
- Students who file a **FAFSA** electronically at <http://www.fafsa.ed.gov> will be able to link to their online TAP application at the end of the **FAFSA** session. If students miss the NYS link, or decide to mail a paper FAFSA, they may complete the TAP application process at <http://www.hesc.org>. The graduate student code for Stony Brook is 5430.

Time Option Payment Plan (TOPP):

- The Office of Student Accounts offers students the option to enroll in the Time Option Payment Plan.
- This allows for the payment of your student account on a monthly basis throughout the semester.
- This plan is not a loan, so there is no credit check, interest or finance charges. The only cost is an enrollment fee to help defray the administrative expenses of the program.
- For more information visit the Bursar's web page (www.stonybrook.edu/bursar) or contact Student Accounts at 631-632-2455.

Deferment of Payment:

- Anticipated Aid is financial aid that is recognized as "expected" aid against University charges, thus temporarily reducing the amount that the student needs to pay.

- Not all types of awards are considered “anticipated aid”. Award estimates, stipends, work-study, and student reported awards are not recorded as anticipated financial aid.
- Anticipated aid that is not disbursed after a period of time will expire and will no longer be taken into account against any outstanding University charges. Please note that if your aid has expired, it can still be disbursed to your account once the disbursement hold is resolved.
- To avoid potential late fees and registration blocks, it is important to submit all required documents.

The following documentation must be submitted to the Office of Student Accounts in order to defer payment:

- ❑ **Office of Vocational Rehabilitation (OVR):** OVR voucher showing the amount of support.
- ❑ **Private Scholarship:** Award letter from the donor must be submitted and the scholarships must be paid directly to the University.
- ❑ **Employee Tuition Waiver:** Properly completed and approved Employee Waiver Form signed by Stony Brook’s Office of Human Resources.
- ❑ **Cooperating Teacher Waiver:** Valid Tuition Waiver Certificate Form, not expired.
- ❑ **Veterans Administration Educational Benefits:** Copy of deferment form prepared and approved by University Office of Veterans Affairs.

Student Health Insurance Plans, and the Health Insurance Office

(631) 632-6054; 632- 6376; 632-6144

There are four health insurance plans available to graduate students, depending on citizenship and employment status. The required Student Health Insurance Plan (SHIP) is automatically billed to University accounts of United States citizens and permanent residents who are full-time matriculated students. Students enrolled in three-quarter time are also eligible for this insurance plan, but must complete a paper enrollment form. The International Student and Scholar Health Insurance Plan is mandatory for all full time students arriving on non-immigrant visas (see section below regarding the International Insurance Plan, and for information on waivers). The Graduate Student Employee Union (TA/GA), and Research Foundation Graduate Student Employee (RA) Health Plans are available for eligible graduate students employed through Teaching Assistantships, Graduate Assistantships and Research Assistantships.

The Student Health Insurance office is located in the West Campus Infirmary (Student Health Service Building), and is open Monday through Friday, 9:00 a.m. - 4:15 p.m.

Required Student Health Insurance Plan (SHIP)

This plan covers a broad range of medical services both on and off campus including hospitalization, physician visits, medicines, x-rays, diagnostic testing, surgery, emergency room, etc. Students may use Chickering (AETNA)-network medical providers, or select their own providers. Annual cost for 2008-2009 was \$959 for students; costs for dependents ranged \$691-\$3,296, depending on the period of coverage selected and the number of dependents enrolled. Automatic student enrollments are made at the beginning of each semester via the SOLAR System.

Coverage begins on either August 16th or on January 16th. Delayed payment may be made through educational loans/grants, or the Time Option Payment Plan (TOPP). Three-quarter time students and dependents must enroll by either September 28th or February 28th. Complete information and enrollment materials are available at the Student Health Insurance Office. Benefits and premium costs are

subject to change each year. Premiums for 2008-2009 are not available at this time.

Mandatory International Student and Scholar Health Insurance Plan

The International Student and Scholar Health Insurance Plan, provided by the State University of New York, is mandatory for all students in F-1, F-2, J-1 or J-2 status. The plan is also required for all other foreign students. The charge is automatically billed to the student’s account. Waivers for the insurance plan are granted only to students who have health insurance through their State or Research academic appointments (read below), and to those students studying/researching in their home countries. . Waivers are accepted only through the end of the second week of classes. For more information, contact the Student Health Insurance Office.

Some international graduate student employees (TAs, GAs, and RAs) may be eligible for insurance coverage through their employment. Eligible F-1 TAs and GAs must enroll in this employee insurance plan. F-1 RAs must enroll in either the employee insurance plan, or remain on the international student insurance plan. All TAs, GAs, and RAs, including those insured under an employee insurance plan, must pay for medical evacuation and repatriation coverage through the international student policy (2008-2009 cost was \$72 for the year). J-1 students with graduate stipends remain on the international student insurance policy, and the cost of the international policy will be partially underwritten by SUNY or the Research Foundation. Consult the Student Health Insurance Office with any questions regarding employment status or employee insurance.

Registered F-1 and J-1 students who are covered as dependents of students with either TA/GA or RA insurance must apply for a waiver if they wish to remove the mandatory insurance charge. This must be done no later than the end of the second week of classes. Non-immigrant TA/GAs and RAs will be charged for the mandatory international student insurance for any months they are not covered by either the TA/GA or RA insurance plans, including winter and spring breaks, and summer months.

The international insurance plan covers all medical expenses up to \$200,000 per illness or accident. If the student first visits the West Campus Student Infirmary, then the plan covers 100% of the first \$4,000 of medical bills; there is a co-payment of 20% for the next \$3,000 of medical expenses. Eye and dental examinations, and well-care are not covered. Students are covered worldwide, including some coverage in their home country. A separate dependent policy is available but must be applied for at the Health Insurance Office either within 30 days of arrival, or within 30 days of the start of the academic year. The fees for dependents are more expensive than those for students.

The annual cost for the 2008-2009 international health insurance plan (including medical evacuation and repatriation) was \$951; fall semester was only \$396.25; Spring/Summer was \$554.75. Costs for dependents ranged from \$91.25 per month for children, to \$169.50 per month for spouses. Insurance premium fees and benefits are subject to change each academic year. The rates for 2009-2010 are not available at this time. Booklets and fee schedules are available at the Student Health Insurance Office.

Graduate Student Employee Plans (GSEU)

Graduate student employees (Teaching Assistants [TAs] and Graduate Assistants [GAs]) are eligible to enroll in a comprehensive health insurance plan negotiated under the auspices of the Graduate Student Employee Union (GSEU). Research Assistants (RAs) may enroll in the Research Foundation Graduate Student Employee Health Plan. Both provide substantial coverage for enrolled graduate

student employees and for their dependents or eligible domestic partners. Coverage includes medical care for emergencies, hospitalization, office visits, prescriptions and many other services, with discounts for dental and vision care. Non-immigrant graduate student employees should read the section above on International Health Insurance for additional information.

The Research Foundation and State University of New York (SUNY) pay 90% of the cost of individual coverage and 75% of the cost of dependent coverage. The student pays the balance through payroll deductions. Both the SUNY and Research Foundation plans are administered through the Student Health Insurance Office in the Student Health Service Building, West Campus.

To enroll in either health insurance plan, eligible RAs, GAs and TAs must complete an enrollment form within thirty days of the appointment. Special orientations are held during the fall semester to provide students with detailed information and enrollment forms. If you have questions regarding health insurance eligibility and enrollment as a graduate student employee, please send an e-mail message to Edmond.anderson@stonybrook.edu or call 631-632-6144. More information about graduate student benefits can be found on the Human Resource Services Web site at: <http://www.stonybrook.edu/hr>.

Student Health Services

Student Health Services, located on the first floor of the Infirmary Building, provide for the health needs of registered students. The Medical Clinic, staffed by board certified physicians, physician assistants, nurse practitioners and nurses, offers treatment for a multitude of medical and minor surgical problems. Specialty services such as gynecology and dermatology are also available by appointment. All information is confidential. There is a mandatory infirmary fee for all full-time registered students and part-time day students. Fee-for-service care for part-time evening students is available.

The Health Service hours are Monday through Friday, 8:00 a.m. to Noon and 1:00 p.m. to 5:00 p.m.; Tuesdays 8:00 a.m. to 7:30 p.m. during the semester; 8:00 a.m. to Noon and 1:00 p.m. to 4:00 p.m. in the summer and intersession. In an emergency, students may use the Emergency Department of University Hospital on a fee-for-service basis (not covered by the infirmary fee). Adequate health insurance is important to help pay for such services. For further medical information or questions that you may have, call the Student Health Services at (631) 632-6740.

Mandatory Infirmary Fee

The mandatory infirmary fee is included in the graduate student comprehensive fee for all full-time and part-time day students, which funds the Student Health Center. Part-time evening students may use the Health Center on a fee-for-service basis. A summer fee is charged for those registering for summer classes, and a winter health fee is charged to all students taking winter session courses.

There is a mandatory health and history form required for full-time students before registering for classes, in conjunction with a requirement of proof of immunization for measles, mumps and rubella. Stony Brook University requires ALL students to read the medical information related to meningitis at our Web site <http://studentaffairs.stonybrook.edu/shs/forms>, and complete a response form. See first page of health form for details.

Additional Expenses

To calculate the amount of money you will need to live in this area, you should be prepared for certain additional expenses and allowances. Not all of these will be necessary in every case, but their possible effect on budgets should at least be considered. They are as follows:

- *For 2009-2010, Stony Brook calculated the cost of education excluding tuition, fees, and insurance, at \$17,448 per year.*
- Orientation Fee: New International Students is \$50.00.
- SPEAK Test Fee for non-native speakers of English is \$80.00.
- "Settling-in" Expenses: These expenses (\$1,000-\$2,000) will depend, in part, on whether the student has confirmed arrangements for housing in advance, and if not, whether housing shortages make such arrangements difficult.
- Clothing Allowance: Expenses are most likely for students coming from one kind of climate to another. A range of \$350-\$650 is suggested for a single student.
- Expenses of Maintaining an Automobile: It is impossible to generalize about this except to say that the costs of purchase, maintenance, gasoline, and insurance are high. International students and scholars should try to avoid automobile ownership unless there is no alternative means of local transportation.
- Additional Equipment and Materials: This need depends very much on the field of study. Art supplies for a fine arts student could cost from \$500 to \$1,500 per year. All students will want to consider purchasing a personal computer. If a student plans to pay someone for typing, about \$175 per each semester course may be expected if there are a number of papers to be done.
- Field Trips: These may be required in certain areas of study. Transportation, meals, and hotels for such trips are major expenses and are not included in the cost of education.
- Study or Research-Related Travel: In addition to field trips, students may sometimes find it necessary to travel in order to complete the research for a paper or thesis. These costs can be very high.
- Thesis/Dissertation and Related Research Costs: This is an unavoidable expense for doctoral candidates, and one that may apply to a lesser extent to master's candidates. Research costs vary widely depending on the field and the nature of the study. Dissertation costs include typing, reproduction, and binding, and can range from \$500 to \$1,000. Data processing services, if needed, can be very expensive. A master's thesis includes most of the above costs, although the range should be somewhat lower.

Important Note to Students and Parents Please be advised that the Family Educational Rights and Privacy Act (Buckley Amendment) is a federal statute that precludes the university from providing information regarding student educational records, including financial information, to anyone without written authorization from the student. Students may pick up the necessary release forms at the various offices on campus.

International Students

International Services

*The Graduate School
Suite 2401 Computer Science Building
(631) 632-INTL (4685); Fax: 631-632-7243
Web Site: <http://www.grad.stonybrook.edu/international/>
Email: InternationalServices@stonybrook.edu*

International Services provides advice and assistance on U.S. government immigration regulations and cross-cultural issues relating to study, teaching, research and living in the United States. International student and scholar advisers are the Designated School Officials (DSO) and Alternate Responsible Officers (ARO) on campus who are responsible for assisting students and scholars in obtaining and maintaining valid F-1 or J-1 status in the United States.

Students who are not citizens or permanent residents of the U.S. typically enter the U. S. in non-immigrant F-1 student or J-1 exchange visitor status. Certificates of Eligibility (Form I-20 for F-1 status or Form DS2019 for J-1 status) will be required when applying for an F-1 or J-1 visa at a U.S. embassy or consulate abroad. Students should attend the school whose certificate of eligibility was used for entry into the United States. Certificates of Eligibility are issued to students who have been admitted to a full-time program of study, have provided proof of financial support for their proposed program of study, and have provided proof of English language proficiency. Students who are not yet proficient in English may wish to apply to the Intensive English Center (see below).

Orientation and Registration

International Services provides a mandatory orientation program for all new and transfer international students before the start of classes. International students are required to arrive on campus by the first day of orientation and attend all mandatory orientation sessions. Details about arrival on campus and international student orientation are contained in the arrival booklet and letter from International Services. New non-immigrant students are required to report to an International Student Advisor at the start of the semester for a personal interview. Students transferring from another U.S. school must coordinate the transfer process with their current school and report to an international student adviser during international student orientation to complete the transfer procedure.

After Orientation

International Services is required to make many reports to Immigration and Customs Enforcement (ICE) in the Student and Exchange Information System (SEVIS) to record arrival on campus, full time enrollment, changes of address, changes in program and other issues. International Students must familiarize themselves with these SEVIS requirements in order to comply with United States immigration regulations. It is important for students to maintain contact with their international student advisers for advice and assistance. Each semester, workshops on various topics are held for international students. International Services also serves as a liaison between students and the community Host Family Program.

Sponsored Students: Fulbright and Other International Fellowships
International Services is the liaison for international Fulbright,

AMIDEAST, LASPAU, USAID and other sponsored students and scholars at Stony Brook. Packets of information for Fulbright recipients are forwarded to International Services by the Institute for International Education (IIE) and may be collected upon arrival. Information on Fulbright Fellowships for domestic students can be found on page 13.

English as a Second Language

*ESL Office
Social & Behavioral Sciences Building, Room N255
(631) 632-7706*

The oral ESL program is designed to help international Ph.D. students (for whom English is not their first language) and funded Masters' students raise their English proficiency to a level that enables them to be able to teach in English.

For those graduate students who do not show adequate proficiency in speaking as measured by the ib (internet-based) TOEFL, IELTS, TSE or the SPEAK Test, three levels of ESL course work are offered at the Graduate level: ESL 591 Intermediate Oral/Aural Skills, ESL 596 High Intermediate Oral/Aural Skills, and ESL 598 Advanced Oral/Aural Skills. Undergraduates may elect these cross-listed courses: ESL 191 Intermediate Oral/Aural Skills and ESL 198 Advanced Oral/Aural Skills. The writing ESL program is primarily for undergraduates, but graduate students may elect to take ESL 593 Advanced Composition. There is one section reserved for MBA students.

Intensive English Center

*E 5320 Melville Library
(631) 632-7031 Fax: (631) 632-6544
Web site: <http://www.stonybrook.edu/iec>
E-mail: IEC@stonybrook.edu*

The Intensive English Center (IEC) offers non-credit courses on a year-round basis. Students are placed in appropriate levels by means of a comprehensive diagnostic examination in the beginning of each session. Core courses include daily instruction in speaking, listening, reading, and writing skills. These courses are supplemented by elective courses including Grammar, Pronunciation/Accent Improvement, TOEFL Preparation, American Film and Culture, and Business English.

During the summer, the IEC offers both a full-time and part-time program supplemented by cultural and recreational activities. Students who have a minimum TOEFL score of 75 iBT may take the IEC program part-time and enroll in credit bearing courses with the approval of the IEC Director.

The IEC welcomes graduate students who wish to improve their English proficiency or to satisfy the English proficiency requirements. The TOEFL requirement may be waived for those students who successfully complete the advanced level with a grade of B or better and appropriate recommendations are made to the Graduate School.

The IEC will issue an I-20 form (for an F-1 visa) to applicants who meet IEC admission requirements. For applications and more information, please contact the IEC office.

Housing

Graduate Housing

Division of Campus Residences

Mendelsohn Quad (631) 632-6750

Web Site: <http://studentaffairs.stonybrook.edu/res/>

Application: A "Housing deposit card" will be sent to you by your academic department. It is important that you return the deposit card along with your \$200 advance housing deposit to the Bursar's Office. Should this form not be enclosed with your offer of admission letter, contact the Division of Campus Residences at (631) 632-6750 between 9:00 a.m. and 5:00 p.m. (Eastern Standard Time) Monday through Friday to obtain a form. After submitting your deposit, please complete the Housing Preference Form online on your solar account at: <http://www.stonybrook.edu/solarsystem>. You can also pay your \$200 deposit by phone by calling the Bursar's Office at 631-632-9316. Please submit only one application. Should your preferences change, contact Campus Residences to update your application information.

When to Apply: In order to guarantee housing on campus, you should submit your application materials as soon as you decide to enroll at Stony Brook. The deadline is May 15th. Please note that both the advance housing deposit and online housing preferences must be received by May 15th to be guaranteed housing. Students whose forms are received after this date will only be offered housing as it becomes available. As the availability of space is extremely limited and assignments are made on a first-come, first-served basis, you are strongly encouraged to apply as early as possible. Family applicants are encouraged to arrive without their spouse as family accommodations are not guaranteed and are extremely limited.

How to Apply: Completely fill out the "Housing Preference Form" online and return the housing deposit card along with a \$200.00 advance payment made payable to:

Stony Brook University
Bursar
P.O. Box 619
Stony Brook, NY 11794

This advance payment will be applied as a credit to your account and will reduce your first month's rent.

Assignment Information: Assignments for the Fall/Spring semester will be made in early August/January with notification of actual assignments distributed to applicants just prior to the start of the semester. The Division of Campus Residences is an Affirmative Action/Equal Employment Opportunity organization. No consideration to race, color, creed, religion, gender, sexual orientation or veteran status is given when assigning rooms. New students should expect to be assigned to a shared space in the Chapin Apartment Complex.

Check-In Information: Applicants may be able to obtain access to their assignments as early as July 1st for Fall and January 3rd for Spring semesters. All applicants must check in by 5:00 p.m. on the first day of classes or their assignments will be canceled. Billing will commence upon signing an agreement and accepting a room/apartment key. Agreements are for the full calendar year. Residents who terminate their agreement during the year are

financially responsible for full housing costs unless they withdraw or graduate from the University.

Cancellation Information: Should your plans change and you no longer require on-campus housing, you must submit a written cancellation request. To receive a refund of your \$200 advance deposit, your request must be postmarked 15 days before the 1st day of classes.

All housing cancellation requests should be sent to:

Division of Campus Residences
Mendelsohn Quad
Stony Brook University
Stony Brook, NY 11794-4444
(Attn. Housing Cancellation)

Email: reside@notes.cc.sunysb.edu

Housing Alternatives

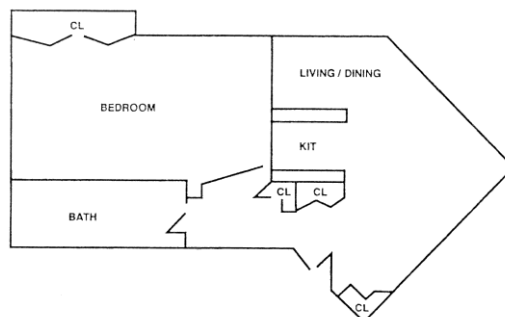
Chapin Apartments

The Chapin Apartments are home to a diverse community of graduate students including single, married couples, domestic partnerships, and families with children, all coming from a wide variety of cultures and countries.

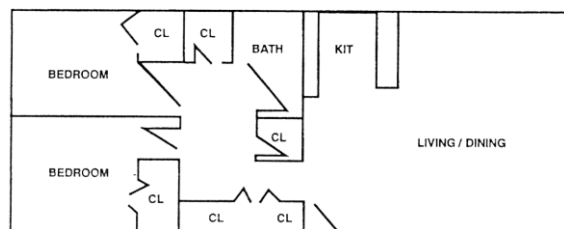
The Chapin Apartments consist of 12 buildings conveniently located near the Health Sciences Center on the east side of Nicolls Road. Most apartments are designed for shared occupancy with two residents assigned to each bedroom. In total, there are 70 one-bedroom, 78 two-bedroom, 52 three bedroom and 34 four-bedroom apartments.

Single students are typically assigned to two or three-bedroom apartments as shared bedrooms while married couples and families are usually housed in one-bedroom units. Several apartments have been especially designed to accommodate physically challenged residents. Please note that not all apartments are available each year as many current apartment residents renew their agreements for the subsequent contract period.

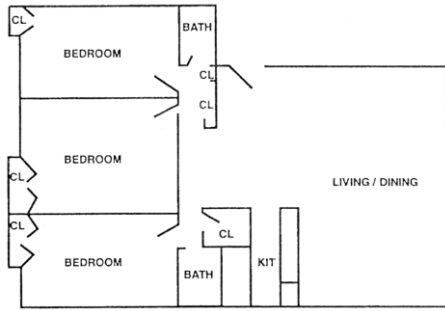
One Bedroom



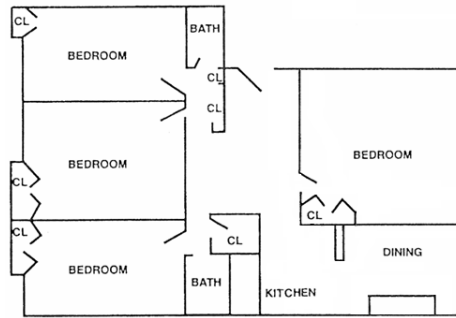
Two Bedroom



Three Bedroom

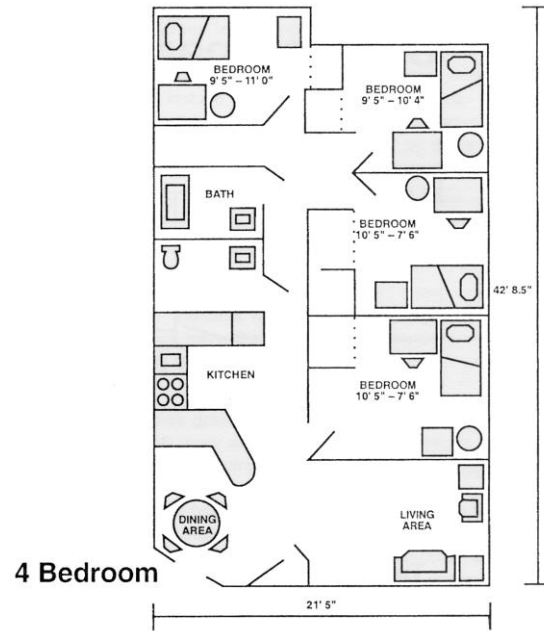
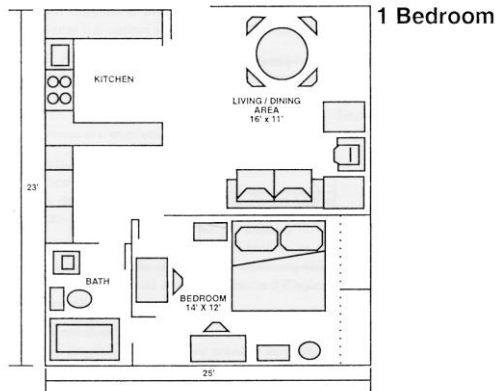


Four Bedroom



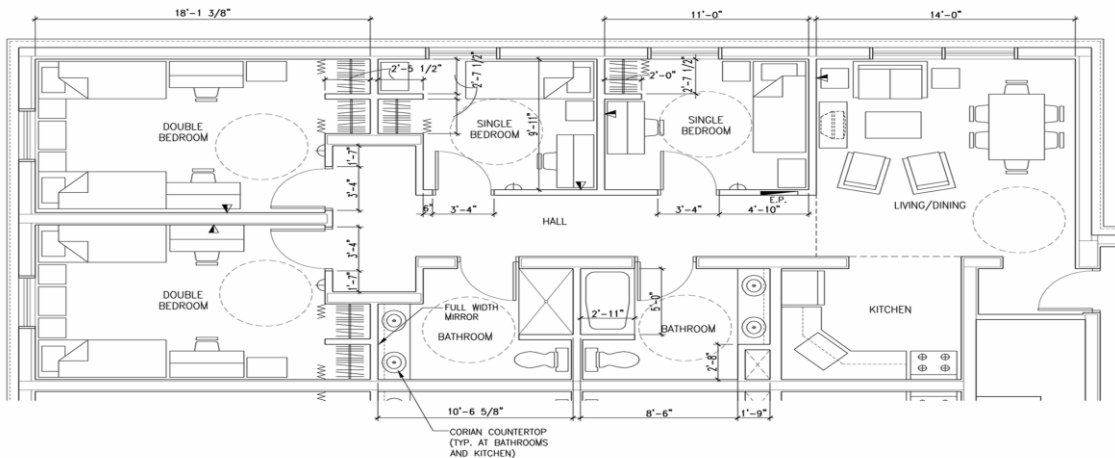
Schomburg Apartments

The Schomburg Apartments offer applicants the comfort of apartment living with the convenience of living on campus. There are a total of 30 one-bedroom and 42 four-bedroom units in the facility. One-bedroom apartments are used exclusively to house married couples and domestic partners. Four-bedroom apartments are utilized to house four single graduate students in single occupancy bedrooms. Note that new applicants should expect to wait approximately one year to obtain a single occupancy room.



The West Apartments

The West Apartments are located adjacent to Schomburg and provide housing to both graduate and undergraduate students. There are eight different buildings in the West Apartments. Graduate students are housed in buildings G and H in apartments comprised of six bedrooms which house six single graduate students. All apartments are fully furnished, carpeted, include utilities, premium cable services, ethernet and air conditioning. Phone jacks are located in each room within an apartment; however residents provide their own phone. The West Apartments also feature a newly constructed fitness and computing center. Laundry facilities and mailboxes are conveniently located on each floor of the buildings.



Sample Rate Information

The rates below are for the 2008-2009 academic year and are subject to change. Rates for the 2009-2010 year are not finalized but are expected to increase by approximately five percent.

CHAPIN APARTMENTS

One-Bedroom Units

One-bedroom (full apartment) \$1079/month

Two-Bedroom Units

Full two-bedroom \$1550/month

Shared bedroom in two-bedroom apartment \$387.50/month

Three Bedroom Units

One bed in either corner bedroom \$358/month

One bed in middle bedroom \$336/month

Renovated Four Bedroom Unit

Per Room \$550/month

SCHOMBURG APARTMENTS

One-bedroom apartment \$1223/month

One-bedroom apartment with A/C \$1242/month

One-bedroom in a four bedroom apartment \$629/month

One-bedroom in a four bedroom apartment with A/C \$650/month

WEST APARTMENTS

Single bedroom in a four or six bedroom Apartment \$899/month

Staffing

All apartments are staffed by a Residence Hall Director and are assisted by Resident Assistants who are responsible for the management of one apartment building each. Resident Assistants assist in the administration of the facility, provide 24 hour emergency coverage, and general assistance to the resident population. The housing staff facilitates social, recreational, and developmental programs and workshops for apartment residents and their families.

Furnishings

All apartments are fully furnished, carpeted, and are equipped with kitchen facilities and a telephone. Residents must provide their own kitchen utensils, linens, shower curtains and towels. Air conditioners and other major appliances are prohibited in the Chapin Apartments. The Schomburg Apartments have certain rooms that are equipped with air conditioners. No storage space is available except within the apartment itself.

Eligibility for Apartment Accommodations

Only full-time matriculated students and their spouses and/or dependents are eligible to reside in the apartments. Further occupancy is limited only to graduate students, Health Sciences Center graduate students, married couples, domestic partners and International Exchange Program participants. Families with children are housed exclusively in the Chapin Apartments.

Billing Information for Apartment Residents

Applicants to the Chapin, Schomburg and West Apartments should be aware that apartment assignments are for a twelve-month period only. Upon accepting an apartment assignment, residents are obligated for the full contract period. (Residents accepting spaces after June 1st assume the remainder of the contract for the contract period). Residents who cancel their assignment after signing their contract will incur full rent charges through the end of the stated agreement period.

Married Couples/Families with Children

Families with children are housed exclusively in the Chapin Apartments. The children of residents may attend the Three Village School District. Public transportation is provided and buses stop in designated areas adjacent to the Chapin complex. There are also a number of private schools in the area. Day care facilities are available on campus as well as in the community. There is a limited availability of space for applicants with children.

Community Issues

Domestic Partnership Policy

Couples (in which at least one member is a Stony Brook matriculated student) who request eligibility for one- and two bedroom apartments must present a marriage license, union certificate, or present two of the following documents which demonstrate financial and housing interdependence that has been in existence for at least six months prior to the submission of a housing request:

- Joint credit card or bank account
- Joint ownership of property
- Joint income tax
- Lease verifying cohabitation for six months
- Proof of joint legal custody or guardianship
- Durable Power of Attorney (for health care, finances, etc.)
- Assignment of life insurance policies
- Living will drawn up by an attorney bequeathing personal property to each other
- Joint utility bills

Community Services

On-campus housing services include phone mail, cable television, on-site coin operated laundry machines, centralized refuse pickup, and centralized fire alarms and smoke detectors in all facilities. All utilities are included in the room rate or monthly apartment rent. In addition, on-campus phone calls are also included, while off-campus calling and datacom telephone modules are available for a fee. A campus shuttle bus is available for a nominal charge to transport residents across the campus. In addition, Suffolk County buses service the campus. The Long Island Rail Road, with service to New York City, operates from a station located on the north side of campus.

Off-Campus Housing

Off-Campus Housing is a service available to assist students in finding off-campus living arrangements. Various facilities to rent or share in the University vicinity including houses, apartments, and rooms are posted on bulletin boards located outside the office, and computer printouts are also made available upon request. Off-Campus Housing now features an online interactive database through which housing information, roommate referral service and a merchandise bulletin board can be accessed from on or off campus. The office is open Monday through Friday from 10:00 a.m. to 3:00 p.m., and is located in the Stony Brook Union Lobby. Phone: 631-632-6770. Web site: <http://och.vpsa.sunysb.edu>.

Please Remove Carefully

***Failure to Complete Student Health
Form May Result in Blocks in Registration***

Health Form



STATE UNIVERSITY OF NEW YORK

When Completed, Mail Directly to:

Director, Student Health Service
Stony Brook University
Stony Brook, New York 11794-3191

Student Health Service

Tel: (631) 632-6740
TDD: (631) 632-6171
Fax: (631) 632-6936

Name _____ ID# _____
(Print) Last First Middle

Home Address _____ (_____) _____
Number and Street City/Town State Zip Code Home Telephone

E-mail Address _____ (_____) _____
Cell Phone

Emergency Contact _____ Relationship _____ (_____) _____
Phone

New York State Public Health Law and Stony Brook University Policy require that **all** students (Undergraduate, Transfer, Graduate, SPD students, Certificate Program students, and Distance Learners) return a completed immunization form.

- **Students born before 1957 are exempt from the Measles, Mumps, and Rubella vaccine requirement.**

Immunization information can be obtained from the following sources: Your private medical practitioner, high school health office, previous college health service (transfer students), or infant records held by parents that are signed by a physician. Have your physician's office complete the enclosed Immunization/Health Form and return it to the Student Health Service, **prior to Orientation. It is important that we receive the immunization information prior to your Orientation date. If you are unable to get a physical done prior to your Orientation, please have your practitioner fill out the immunization information and return to us.**

PART I—REQUIRED IMMUNIZATION INFORMATION	DATE OF BIRTH: _____ / _____ / _____ <small>month day year</small>
SECTION I List TWO dates of “MMR” (Measles, Mumps, Rubella) vaccine inoculation: _____ and _____ (Two doses of live vaccine administered on or after the first birthday after 1/68) OR attach a copy of an immunization record signed by a practitioner.	
SECTION II A: MEASLES—complete ONE of the following: 1. TWO dates 30 days apart of Measles vaccination: _____ and _____ (Live vaccine administered on or after the first birthday after 1/68) 2. Approximate date of Measles infection (disease): _____ 3. Date of blood test for Measles Immunity: _____ Results _____ <small>Pos/Neg/Equiv</small>	
B: MUMPS—complete ONE of the following: 1. ONE date of Mumps vaccination: _____ (Live vaccine administered on or after the first birthday after 1/69) 2. Approximate date of Mumps infection (disease): _____ 3. Date of blood test for Mumps Immunity: _____ Results _____ <small>Pos/Neg/Equiv</small>	
C: RUBELLA (German Measles)—complete ONE of the following: 1. ONE date of Rubella vaccination (live vaccine): _____ 2. Date of blood test for Rubella Immunity: _____ Results _____ <small>Pos/Neg/Equiv</small>	

Part II-Health History

Last Name _____ **First Name** _____ **ID#** _____

Please indicate if you or someone in your family has ever had any of the following:

Illness	You	Parent	GP	Illness	You	Parent	GP
Cancer				Seizures/Convulsions			
Stomach/Intestinal Problems				Chronic Cough			
Thyroid Problem				Alcohol/Drug Abuse			
Chicken Pox				Heart Murmur/Disease/Clotting Disorder			
Anemia				Joint Disease/Injury			
Eye Trouble				Jaundice/Hepatitis			
Asthma/Hayfever				Tuberculosis			
Depression/Anxiety /Mood Disorder				Eating Disorder			
High/Low Blood Pressure				Recent Weight Loss/Gain			
Sexually Transmitted Infection				Dizziness/Fainting			
Diabetes				Weakness/Paralysis			
Recurrent Headaches				Kidney Problems/Urinary Problems			
Head Injury/Unconsciousness				Surgery (list below)			
Ear Trouble				Current Medications (list below)			

Any allergy to: food medication other _____ List surgeries or medications: _____

Part III-Physical Examination

1 Height _____ 2 Weight _____ 5 Vision Right 20/ _____ Corr. 20/
 3 Blood Pressure _____ / _____ 4 Pulse _____ Left 20/ _____ to 20/

Describe any abnormalities in the space below:

	Normal	Abnormal
6 Head, Ears, Nose, or Throat		
7 Eyes (with Ophthalmoscope)		
8 Hearing		
9 Neck-Thyroid		
10 Respiratory		
11 Cardiovascular		
12 Gastrointestinal		

	Normal	Abnormal
13 Hernia		
14 Genito-urinary		
15 Musculoskeletal		
16 Metabolic/Endocrine		
17 Neuropsychiatric		
18 Skin		
Comment:		

OTHER RECOMMENDED VACCINES	Dates
19 HPV VACCINE	
20 HEPATITIS A	
21 HEPATITIS B	
22 VARICELLA	
23 MENINGOCOCCAL TYPE	
24 TETANUS (within 10 years)	
25 TETANUS DIPHTHERIA ACELLULAR PERTUSSIS (TDAP)	
26 POLIO	
27 PPD Mantoux within 1 year mandatory (if test is positive, chest X-ray is required)	Date _____ mm
28 BCG	Date _____ NA _____
29 Chest X-ray (if positive PPD attach report)	Date _____ Place _____ Result _____

Signed _____
Examining Practitioner
 Name _____
 Address _____

 Telephone No. (including area code) (____) _____
 Date of Examination _____

Practitioner Stamp

PERMISSION FOR TREATMENT FOR STUDENTS UNDER 18 YEARS OF AGE

To avoid delay in treatment when medical problems arise, we request that the following statement be signed by a parent or legal guardian: I hereby grant permission to the practitioners and nurses of the Stony Brook University Student Health Service to evaluate, treat, or secure a referral to an outside agency for my son/daughter/ward in case of illness/injury. I also hereby grant permission to immunize my son/daughter/ward in cases where immunization is necessary as part of a treatment plan or when needed for prevention of illness.

Signature of Parent or Guardian or Spouse _____ *Date* _____
 _____ (____) _____
Relationship _____ *Telephone* _____

Please Remove Carefully

***Failure to Complete Student Health
Form May Result in Blocks in Registration***

University Services

Graduate Student Organization (GSO)

227 Student Activities Center
(631) 632-6492, Fax: (631) 632-8965
Web Site: <http://sinc.sunysb.edu/Clubs/gso/>
E-mail: gso@ic.sunysb.edu

The Graduate Student Organization (GSO) is the elected representative body for graduate student government on campus, and it acts as a liaison between the graduate student body and the University administration. All graduate students, including those in the School of Professional Development (SPD) and in the Health Sciences Center, are members. The GSO Senate, with at least one representative from each department, sets policy, oversees the GSO budget, and serves as a forum for articulating and formulating graduate student interests. The GSO Executive Council advocates these interests in regular meetings with the University President and the Dean of the Graduate School. Graduate student representatives appointed by the GSO Senate serve on several influential advisory and policy-making committees including: the Graduate Council, University Senate, FSA Board, Academic Judiciary, Safety Council, and Committee on Academic Planning and Resource Allocation.

The GSO provides a number of financial services for graduate students at Stony Brook. Resource Allocation Project (RAP) funds provide a grant of \$275 per year to students presenting scholarly or artistic work at conferences. The GSO also distributes departmental and club allocations, cash grants to the graduate student body in each department and/or club, that may be used to facilitate the departmental or club mission as. In addition, the GSO allocates funds towards the organization of individual academic or social events, allowing students to organize conferences, sponsor visiting scholars, or throw parties.

The *Stony Brook Graduate Student Magazine* (www.SBGradMag.org) and the *Graduate Student Survival Guide* are both publications produced by the GSO. The Magazine, written and edited by graduate students, reports monthly on events and issues of interest to graduate students. All students are encouraged to contribute to the publication. The Survival Guide is published for incoming graduate students at the beginning of each Fall semester. It provides a "student's eye" perspective on the operations of Stony Brook University and the resources available on-campus and in the surrounding communities.

Graduate Student Advocate (GSA)

The Graduate School,
Suite 2401 Computer Science Building
(631) 632-1947; Fax 631-632-7243

The role of the GSA is to aid students who may be experiencing difficulties in either academic and personal matters or administrative affairs such as academic standing, evaluation, dismissal from a program or the university, difficulties fulfilling financial aid requirements, meeting financial aid deadlines as well as problems with anxiety, stress or frustration. The Graduate Student Advocate is the person who helps students figure out their way around the bureaucracy and mysteries of college life. You can also visit the GSA to get information about College regulations and procedures that affect you. S/he acts as a guide towards a successful resolution of problems brought by any graduate student. The Graduate Student Advocate also takes on the role of the Graduate Student Colloquium Organizer, coordinating a series of interdisciplinary panel and paper topics that

are given by graduate students and are primarily intended for a graduate student audience. All graduate students are encouraged to provide ideas, papers and topics for discussion in the Colloquia. The Graduate Student Advocate can be found at the Graduate School. For further information or for questions that you may have, please call the Advocate at (631) 632-1947 or visit:

<http://www.grad.sunysb.edu/students/advocate.shtml>.

University Libraries

(631) 632-7160
Web Site: <http://www.stonybrook.edu/library>.

Stony Brook University has a number of libraries to meet the informational and cultural needs of the academic community. The Frank Melville Jr. Library (Main Library) offers ready access to 2 million books, 2,500 e-books, 57,000 print and electronic journals, 300 research databases 7,000 feature and educational videos and DVDs, government documents, microfilm, maps, newspapers and legal materials. Its two main research and study centers, both on the first floor, are: the Central Reading Room (2-7110); and the North Reading Room (2-7148), also called the Science & Engineering Library. The Melville Library also houses a Music Library and Listening Center (2-7097), two instructional computing classrooms, a video center located on the 3rd floor in main Circulation, a commuter lounge open 24/7, a seminar room and a variety of study areas.

Three science branch libraries provide more specialized resources and services: Chemistry (631-632-7150), Math/Physics/Astronomy (631-632-7145), and the Marine and Atmospheric Sciences Information Center (MASIC) (631-632-8679). The Health Sciences (medical) Library (631-444-3099) is located on the East Campus in the Health Sciences Center, 3rd level.

During the academic year, the Main Library is generally open Monday through Thursday, 8:30 a.m. to midnight; Friday, 8:30 a.m. to 8:00 p.m.; Saturday 10:00 a.m. to 6:00 p.m.; and Sunday, noon to midnight. The Central Reading Room in Melville Library is open until 2:00 am on most weekdays. Study hours are extended just before final exams. The libraries information phone (632-7160) is available 24/7 with a recording of the current hours and any emergency details. For further information check the Libraries' web site.

Fellowships and Postdoctoral Information

The Graduate School provides assistance in obtaining information and applications for national graduate fellowships including postdoctoral fellowships. Interested students should refer to the web page at: <http://www.grad.sunysb.edu> under "Student information" and "Financial Opportunities."

Fulbright Grants

The Fulbright Program is sponsored by the U.S. Department of State, Bureau of Educational and Cultural Affairs. Each year approximately 1,000 American students are funded to study or do research in more than 140 countries in the world. The purpose of the Fulbright Program is to promote mutual understanding between Americans and other nations through educational and cultural exchange. Grantees may be involved in university coursework, independent library or field research, classes in a music conservatory or art school, special projects in the social or life sciences, or a combination.

Graduate students who are U.S. citizens are strongly encouraged to apply for a Fulbright grant. For further information please contact the Fulbright Program Advisor, Mrs. Efi Spentzos, E5320 Melville Library, telephone: (631) 632-7031, email: Efi.Spentzos@stonybrook.edu, or visit <http://www.iie.org/fulbright>, or visit <http://www.iie.org/fulbright>.

International Academic Programs

International Academic Programs organizes study abroad and international exchange opportunities for Stony Brook University students. Information about overseas study opportunities and fellowships are available from the IAP office. Students who plan to engage in overseas study or research must register with IAP prior to leaving the US by filling out and submitting the International Travel Policy Form.

For further information, please call 631-632-7030 or visit our website at: <http://www.stonybrook.edu/iap>.

The international travel policy is available at:

http://www.stonybrook.edu/studyabroad/forms/IPT_form.pdf
or on the IAP website.

University Bookstore

*Melville Library, Ground Level,
(631) 632-6550*

Web Site: <http://www.stonybrook.edu/bookstore>

The **University Bookstore** is located on the ground level of the Melville Library across from the Stony Brook Union. The bookstore stocks course required textbooks both new and used. Always shop early for the best selection of used books or reserve your textbooks online. In addition to course related textbooks, the bookstore also offers magazines, general books, study aids, reference books, and course required supplies, such as art supply items and laboratory materials.

The bookstore also has a large selection of school supplies, residence hall living supplies, electronics, computer supplies, health & beauty items, stationery, backpacks and seasonal accessories. The clothing and gift department of the bookstore offers a large variety of Stony Brook and Seawolves merchandise. The University Bookstore buys back textbooks year-round at wholesale prices. To get the best price for your unwanted textbooks, sell them back to the bookstore as soon as finals week begins.

Matthew's HSC Medical Bookstore

*Level 2, Health Science Center
(631) 444-3685*

Web Site: http://www.hsc.stonybrook.edu/medical_bookstore.cfm

Matthew's Health Science Center Medical Bookstore on the east campus offers the largest selection of medical/health science books in the region, in addition to a range of college merchandise, daily necessities and medical equipment for practitioners. Honoring of special book requests is a specialty.

Bookstore Campus Account is a taxable debit account that offers you the convenience of purchasing textbooks and school supplies in the University Bookstore, Matthew's HSC Medical Bookstore, and Seawolves MarketPlace without carrying cash; just present your University ID card. The Bookstore Campus Account can be opened in \$100 increments ranging from \$200 through \$1,000 per semester. The amount you select is charged to your Student Account and may be deferred against financial aid or paid in monthly installments using The Time Option Payment Plan (TOPP). All account plans include a non-refundable \$10 administrative service fee per semester. To open an account, go to Suite 250 of the Stony Brook Union or log on to <http://www.stonybrook.edu/bca>. For more information, call 631-632-6517.

Department of Athletics

Sports Complex, (631) 632-7205

The Department of Athletics provides intercollegiate sports for men and women. In addition, students may use most Indoor Sports Complex facilities free of charge for recreation when they are not scheduled for team contests, practices or events.

Intercollegiate Athletics

The Department of Athletics is home to the Stony Brook University Seawolves and provides young men and women unique opportunities for learning, not found in the other academic environments of the University. The Department sponsors intercollegiate competition in twenty different NCAA Division I sport programs.

The Intercollegiate Athletics Program embraces both the University's and the NCAA's principles of sportsmanship and ethical conduct, and in doing so provides the student-athletes who are part of the Intercollegiate Athletics Program with opportunities to develop positive character and leadership qualities through competitive sport participation and community service. Visit our webpage at www.goseawolves.org to find additional information including game schedules and promotional information. Go Seawolves!

Department of Campus Recreation

The Department of Campus Recreation coordinates many programs for the University community, including Intramural Sports, Wellness Programs, Sport Clubs, Informal Recreation, Special Events, and the Equipment Rental Area. Our primary goal is to enhance the quality of life on campus for the students, faculty and staff by providing a diverse range of programs and facilities to meet your recreational needs.

Intramural Sports offers opportunities for students, faculty and staff to participate in team and individual sport competitions including flag football, basketball, volleyball, indoor and outdoor soccer, 3 on 3 basketball, softball, dodge-ball, tennis, racquetball and badminton.

Wellness Center

The Wellness Center is located on the third floor of the Student Activity Center. Amenities include locker rooms and showers, cardiovascular equipment, strength training machines and free weights. Two dance studios are located in the basement of the Student Activity Center. Non-credit fitness classes are scheduled in the dance studios for step aerobics, yoga, body sculpting, kickboxing, abs, dance, spinning and low-impact aerobics.

Visit our Web site: <http://www.recreation.sunysb.edu> or call the Department of Campus Recreation at 631-632-7168 for more detailed information on the programs that are offered.

Recreational Facilities

The Indoor Sports Complex is a good place to go to relax and take a break from studying. Weight rooms, squash, racquetball, and basketball courts, a dance studio, an indoor running track and a swimming pool can be used for recreational purposes when they are not scheduled for classes, varsity practices and competition, special events, intramural or university activities. Weekly schedules are available through the Department of Campus Recreation's Web page and on the Campus Calendar. Advanced reservations are necessary for racquetball and squash court use. Call 631-632-7200 to reserve a court. To gain access to the indoor facility, students must show their identification cards at the main entrance on Center Drive.

Career Center

Melville Library, Room W-0550, (631) 632-6810

Web Site: <http://www.stonybrook.edu/career>

The Career Center, a division of Student Affairs, offers the following services:

- Credentials services through Interfolio.com
- Individualized career counseling
- Career panels for graduate students
- Practice interviews
- Corporate interviewing and online resume referral processes
- Job search preparation assistance, resume review, and job listings
- Job/ Internship fairs, career panels and other special events
- Full schedule of seminars and workshops on a variety of career related topics
- Interest and personality inventories (Strong Interest Inventory, Myers-Briggs Type Indicator)
- Administration of graduate subject exams, LSAT, and Actuarial exams

The Career Center's award-winning home page provides detailed descriptions of all Center resources and external links. All students are invited to visit the Career Center located at the foot of the zebra path walkway.

The Career Center is open:
Monday-Friday 8:30 a.m. - 5:00 p.m.

Child Care Services

Stony Brook Child Care Center, (631) 632-6930

Web Site: <http://www.sunysb.edu/childcare>

Stony Brook Child Care Services offers on-site nationally accredited childcare for children ranging in age from two months to five years. SBCCSI is a nonprofit program serving University, Hospital and HSC employees and students. Tuition is charged on a sliding fee based on family income. The newly constructed Center opened in September 2001 and is located on the corner of South Drive and Stony Brook Road. The Center is staffed by early childhood professionals and offers ratios of 1:7 for 3-5 year olds and 1:4 for infants and toddlers. The center is a warm, supportive and creative atmosphere in which each child and family member is regarded as individual. Our approach to early education embraces the development of the whole child; intellectual, physical, social and emotional.

The Center is open Monday through Friday 7:00 a.m. – 6:00 p.m. with varied shifts available. There may be a waiting list for some age groups at times. For information, call the office at 631-632-6930 or visit our website.

Disability Support Services (DSS)

128 Educational Communications Center

(631) 632-6748, 6548 Voice/TT

Web Site: <http://studentaffairs.stonybrook.edu/dss/>

Disability Support Services coordinates advocacy and support services for students with disabilities. These services assist in integrating students' needs with the resources available at the University to eliminate physical or programmatic barriers and to ensure an accessible academic environment. All information and documentation of student disabilities is confidential.

Students are responsible for identifying and documenting their disabilities through the DSS office. Students may receive assistance

with special modified housing and on-campus transportation. DSS can assist with University procedures and requirements, test accommodations as well as the recruitment of readers, interpreters and note-takers.

The professional counseling staff at DSS includes a Psychiatric Nurse Practitioner, a Learning Disabilities Specialist, and a Clinical Social Worker. These counselors are available for confidential consultation, crisis intervention and brief supportive counseling, as well as referrals for medical and learning disability evaluations. All DSS counselors are available to provide in-service training to the University Community. Students who anticipate requiring assistance should contact Disability Support Services as early as possible to allow for implementing recommended services.

University Counseling Center

Student Health Center, Second Floor, (631) 632-6720

Web Site: <http://studentaffairs.stonybrook.edu/counsel/>

The University Counseling Center (UCC) provides consultation, crisis intervention, brief psychotherapy, group and couple's therapy, and psychiatric services for all students taking at least 6 credit hours. All services are free. You do not have to be confronting desperate or overwhelming difficulties in order to benefit from counseling. In an emergency, you can be seen immediately, without a scheduled appointment. The Center encourages you to come in and discuss problems, even if you are not sure that counseling is what you need. For many students, dealing effectively with emotional and social issues contributes significantly to academic success. The University Counseling Center is a place for help with issues such as:

- Adjustment to the American culture
- major life crises and losses
- family or relationship problems
- self esteem and identity issues
- depression and anxiety

All information about counseling at the Center is strictly confidential, except information needed to reduce risk in situations where there is an imminent threat or danger. The Center offers psychotherapy groups designed to enhance personal growth and skill development, and a variety of meditation groups that help with stress management. In addition, the UCC sponsors a weekly, live radio program, "Taking Care of Yourself.", broadcast every Friday afternoon on WUSB.

Regular Office Hours:

Monday thru Friday

9:00 a.m. – 5:00 p.m.

Tuesday 5:00 p.m. – 7:00 p.m. by appointment

During intersession, summer, and spring break, the Center is open 8 a.m. to 4 p.m. Appointments for an initial visit are made by walking in or calling (631) 632-6720. In emergency situations, you can be seen right away without a scheduled appointment. Please tell the receptionist if your problem is urgent. The UCC is located on the second floor of the Student Health Center, on Stadium Road.

For mental health emergencies after hours and on weekends, call the University Police at 911 (on-campus) or 631-632-3333 (from cell phone or from off-campus), or go to the University Hospital Emergency Room. Anyone not experiencing an emergency but wanting to speak to trained volunteer counselors after hours and on weekends may call the Response Hotline at 631-751-7500.

Commuter Student Services

222 Student Activities Center, (631) 632-7353

Web Site: <http://studentaffairs.stonybrook.edu/css/>

The Office of Commuter Student Services offers services, programs, advocacy, research and outreach to address the specific needs of commuter students. An informational resource center (in the Commuter Commons, 144 Student Activities Center) provides commuters with information about campus events, academics, support, campus services, job opportunities, public and campus transportation, and personal safety. The Office also distributes various campus publications to commuter students.

This office brings the commuter perspective to campus committees and to campus programs. It responds to students' requests, queries and suggestions and intercedes on their behalf. The office also plans programs and events targeting commuter students such as Lunch and Learn workshops, Commuter Fall Festival and Commuter Appreciation Day. In addition, the Office of Commuter Student Services recently joined the Department of Student Activities and the Department of Campus Recreation to create the Division of Student Life. Together, these three areas promote student involvement and help create a supportive campus community.

The office, located in Suite 222 of the Student Activities Center, is open weekdays 8:30 a.m. to 5:00 p.m., with later evening hours available by appointment. It can be reached at 631-632-7353, by phone, or by e-mail: commuter_services@notes.cc.sunysb.edu.

Campus Convenience Store

The Seawolves MarketPlace is our campus convenience store, adjacent to the main lobby in the Student Activities Center. It offers everything you need to get your computer connected to the internet and television hooked up, plus software for Maple, Mini Tab, Mathematica, SAS, SPSS, Information Technology's Discounted Student Distribution of Microsoft Campus Agreement Software, and CDs for campus licensed programs including: Lotus Notes, Norton's Anti-Virus, Internet Explorer, and Netscape. The MarketPlace carries Stony Brook and Seawolves clothing and merchandise, ipods and accessories, Apple computers, laundry detergents, cleaning supplies, health/beauty aids, linens, computer accessories, school supplies, stationery and gifts. It features Green Mountain Coffee, assorted fresh bakery items, Italian style espresso and cappuccino, a great selection of snacks, food and beverages, plus an abundance of items used for everyday campus living.

For your convenience, the Seawolves MarketPlace accepts the Bookstore Campus Account, the Faculty/Staff Flexible Spending Account (Bonus Points), as well as cash, checks and major credit cards. For questions, call 631-632-9281 or visit the website at: <http://www.stonybrook.edu/marketplace>

Parking

(631) 632-2886

Web Site: <http://www.stonybrook.edu/parking/>

Parking on Campus

Your vehicle must display a valid parking permit and you must operate within the guidelines specified by Stony Brook University's parking rules and regulations. All parking permits are acquired through Transportation and Parking Services' website or through the SOLAR System. Payments can be added to your student account. For further information call (631) 632-AUTO.

Parking maps are available on the website, or the Parking Services' Office, second floor lobby of the Administration Building. Call 631-632-AUTO for additional information.

Student Parking

Parking Permits - Premium parking for students is available in the Stadium lot. The cost of a Stadium permit is \$150.00 for the entire year. If your vehicle is registered with out-of-state plates, you will have to go to the Bursar's Office with your Stony Brook ID and your vehicle registration to receive your permit.

Regular permits – Commuter (Green), Faculty/Staff (Red), Resident (Blue) and Apartment (Silver) are all FREE. To purchase any of these permits, or to see which permit you are eligible for, visit <http://www.stonybrook.edu/parking/>.

Metered Parking - we have short and long-term metered parking available throughout campus. Short Term Metered Rates: \$1.00 per hour - accepts quarters only at €25 per 10 minutes. Long Term Metered Rates: \$1.00 per hour, \$7.50 per day - accepts \$1, \$5 and quarters. All meters are in effect Monday through Friday from 7:00 a.m. to 7:00 p.m.

Parking Garages - located next to the Administration Building, adjacent to University Hospital, and adjacent to the Health Sciences Tower. The parking fee for the Administration and Hospital Garages is \$2.75 an hour or fraction thereof, with a maximum charge of \$13.75 per day. The cost for a student monthly card (HSC students only) is \$22.72 per month, plus a \$10.00 refundable deposit.

To park in the HSC Garage, you must purchase a monthly garage card by bringing your ID card to the HSC Garage Office. All garage cards are purchased in the appropriate Garage Office. The hours for the Garage Offices are as follows:

Administration Garage Office	7:30 a.m. to 4:30 p.m.
Hospital Garage Office	8:00 a.m. to 8:00 p.m.
HSC Garage Office	7:30 a.m. to 4:00 p.m.

Evening Student Parking

Evening students may purchase monthly evening garage passes that are valid from 3:00 p.m. to 8 a.m. and all day on weekends. This pass may be used in both the Administration and HSC garages and may be purchased at either garage.

The evening pass costs \$11.37 per month, plus a \$10.00 refundable deposit. Alternatively, those after parking 5:30 p.m. may pay a flat rate of \$3.00 per night. Call (631)444-6607 for further information.

Free parking for registered vehicles is available:

- From 4:00 p.m. until 7:00 a.m., Monday - Friday and all day Saturday and Sunday, in any of our permit lots unless indicated at the lot by sign or staff.
- From 7:00 p.m. until 7:00 a.m. Monday - Friday and all day Saturday and Sunday, in our metered lots.
- Other restricted spaces such as Handicapped or State Vehicle are so indicated by signs.

Bus Services

(631) 632-6418

Web Site: <http://www.stonybrook.edu/transportation/>

Campus buses are free and run regularly throughout the year. Service is available to the Mall on the weekends. To obtain bus schedules with maps go to the Bus Services' website or at the Parking Services' Office, 2nd flr lobby, Administration Building, as well as on the buses.

ATMs

Automated Teller Machines (ATM) provide 24 hour, 7 days a week banking convenience. ATM units are located at the main entrance to the Stony Brook Union on West Campus and on Level 5 of the Health Sciences Center located on East Campus. To report service problems, please contact Warren Wartell at 631-632-9306.

Faculty Student Association (FSA)

250 Stony Brook Union, (631) 632-6510
Web Site: <http://www.stonybrook.edu/fsa>

The Faculty Student Association (FSA) is a not-for-profit auxiliary services corporation licensed by the State University of New York to provide goods and services that contribute to the quality of campus life in a flexible, efficient and responsive manner to support the mission of the Stony Brook University campus. FSA policy is determined by a Board of Directors, which is composed of students, faculty, staff, administrators, and alumni. The operations are administered by the FSA Executive Director and a professional staff whose central offices are located in the Stony Brook Union, Suite 250. Comments, questions, and suggestions are always welcome.

Feel free to call 631-632-6510 or fax 631-632-6573 to obtain additional information on any of the following FSA services and products. Refer to the telephone directory in this literature to contact service locations directly or visit the website.

Meal Plan ID

The Meal Plan Office West Campus is located in the Stony Brook Union, Suite 250, handles all matters related to West Campus meal plans, dual meal plans (for HSC students only), locker rentals, Bookstore Campus Accounts and off-campus housing. Hours are Monday - Friday 9:00 a.m. - 4:30 p.m. For questions, please call 631-632-6517.

To add money to your Resident or Commuter Meal Plan, go to the website at <http://www.campusdining.org>. This website also allows you to report your lost card, check your balance, review your spending history, and explains the different meal plans offered to students.

To obtain a new ID card or to replace your existing ID card, go to the Administration Building, Room 103. **The East Campus ID/Meal Plan Office**, which is located on the third level of the Health Science Center (HSC) – Room 162, issues and replaces all East Campus ID cards and badges. Hours are: Monday, Wednesday, Friday 8:30 a.m. – 4 p.m., Tuesday 10:00 a.m. – 6:00 p.m., and Thursday 7:30 a.m. – 3:00 p.m. For questions, please call 631-444-8151.

Food

Campus Dining Services offers meal plans for graduate students to save the sales tax on every meal purchase at any Campus Dining Service location. Students can sign-up for the Budget Plan, Commuter Compact (\$250) or Commuter Full Size (\$500) meal plans online at <http://www.campusdining.org>.

Further information about these plans can be viewed on the website or by calling the Meal Plan Office at 631-632-6517. For daily menus and dining hours refer to our website at <http://www.campusdining.org>.

Soda & Snack Vending

For questions, or to report a malfunctioning vending machine, call the Seawolves MarketPlace at 631-632-9281. For refunds, go to the Seawolves MarketPlace in the Student Activities Center (SAC).

Stony Brook Union

Union Deli (631-632-6532)

The Union Deli carries all of the essentials for stocking up your room as well as maintaining a full service deli for salads and sandwiches. In addition, the Deli has breakfast sandwiches and bagels starting at 8:00am.

Union Commons (631-632-6466)

Featuring Blue Agave Burrito's, Tacos, and Quesadilla's, Bamboo Asian Cuisine, Calypso Caribbean, Halal NY, and Coyote Jack's Southwestern Grill. Union Commons is the new place to chill with friends, coworkers, or even alone for a great meal with a really nice atmosphere.

Wolfie's Restaurant (631-632-6520)

A Stony Brook athletic themed restaurant with big portions, great taste, and a super value. Come to Wolfie's for some great burgers, pasta, and Cheesecake Factory desserts. This restaurant is located on the 2nd floor of the Stony Brook Union. For takeout call 631-632-6520

University Café (631-632-6027)

The University Café is a non-for-profit venture sponsored by the Faculty Student Association (FSA). For live music booking information, please contact **Kenneth Ferro at 631-632-6027** or kferro@notes.cc.sunysb.edu. Booking inquiry for Sunday Street Acoustic Series via e-mail to SundayStreetWUSB@aol.com. During the evenings come to the Café with some friends and relax to some live entertainment. For more information go to universitycafe.org

Starbucks Coffee (631-632-2890)

The newest addition to the Stony Brook Union is the very famous Starbucks Coffee. Located on the second floor and open Monday – Friday this very special Starbucks has seating to accommodate over 75 people. Looking for your favorite blended beverage or just want a regular cup of coffee you can now get it on campus instead of having to go off.

Student Activities Center (631-632-1242)

Philly's Campus Grill, Changing Palates, Harvest Moon, Wrapables, Seasons, Toasty Subs, Portabella's Pizza, OutTakes Grab & Go Selections, Breakfast, Au Bon Pain Soups, Double Treat Bakery, and Salad Patch

Roth Food Court (631-632-2921)

After a year and a half renovation, the new Roth Food Court is now open. It features Wendy's, Mamma Leone's Pizza, Seawolves Subs, International Market and Pura Vida organic, fair trade coffee bar.

Campus Connection at H-Quad (631-632-1001)

The Grill Connection, Vegetarian Corner, Nurture Our World, Market Carvery, Global Café, Taco Bell Express, OutTakes Grab & Go Selections, Sandella's gourmet wraps and flatbread pizza, and Weekend Brunch.

Kelly Dining Center (631-632-6519)

Breakfast, Kelly Market and Deli, Harvest Moon, Market Carvery, Blue Agave Mexican, Dish Dealz lunch, Portabella's Pizza, Origins, Terra Ve Vegetarian, Au Bon Pain Soups, Kelly Brunch and the Executive Chef's Kitchen.

Jasmine at the Wang Center (631-632-1858)

Asian cuisines including: Indian, Thai, Chinese, Japanese and Korean. Also serving bubble tea, Jasmine signature 7" thin crust single pan pizzas with authentic Asian toppings, frozen yogurt and sushi. Check out their value menu to find items that are \$2 or less, all day everyday! Jasmine will deliver to your office or residence hall for \$1.00 (\$10.00 minimum order).

SBU Carts

Locations:

Administration Building, Life Sciences Building, Stadium Concessions, and Chock Full of Nuts Express at the Dental School.

Health Sciences Center (HSC)

MarketPlace Cafe, Skyline Deli, Bookends Cafe

Other Establishments

Harriman Café is operated by the Faculty Student Association - Harriman Hall (631-632-6078). Stop by for fresh coffee, pastries, and grab and go snacks and beverages.

Refrigerator Rentals

Refrigerator Rentals are available through FSA Rent-A-Fridge, for those students who want their accommodations to be a little more like home. Refrigerator rental rates for a full school year are \$105 for 4.3 cu. ft. All rentals include a refundable \$25 deposit providing the refrigerator is returned clean and in good condition.

Dates and time of delivery will be determined upon arrival on-campus. A contract must be signed and all monies due must be paid prior to receiving the refrigerator. Dates, locations, and times for distribution will be posted in the Residence Halls. Make check or money order for \$105 payable to: Faculty Student Association. Mail to:

FSA, Refrigerator Rentals
Stony Brook University
Stony Brook Union - Suite 250
Stony Brook NY, 11794-3209.

* Note: If your roommate also reserves a fridge, only one will be made available unless you specify you would like a separate one. For more information call 631-632-6517.

Laundry

Laundry Facilities which consist of coin and debit card operated washers and dryers are conveniently provided on the premises of all campus residence locations. You can save 25¢ each time you wash or dry your laundry money by using their ID card at resident laundry facilities. Via use of the card, washing and drying costs \$1.50, regularly \$1.75* using cash (*prices subject to change). The money will roll-over each semester. For questions, problems or to report a malfunctioning machine, call the "c-l-e-a-n" line at 2-5326. Add money on-line through your solar account or at the Meal Plan Office, Suite 250, Stony Brook Union. You can also check your balance on-line. If the ID card is lost or stolen, you do not lose your laundry account balance. For laundry information, go to www.stonybrook.edu/fsa (click on laundry services). If the ID card is malfunctioning, go to the ID Office in room 103 of the Administration building or call 631-632-2737.

Hair Salon & Barber

Studio 97 is the on-campus unisex hair salon, providing everything from simple trim, braiding, relaxing, perms, color, up-dos, sets, blow-outs to nail services and also skin services, such as waxing. We employ licensed and experienced stylists and barbers. Our hours are Monday, Thursday, Friday, 10:00 – 5:30, and Tuesday & Wednesday, 12:00 – 8:00. Phone # 631-632-6432, email: studio97@aol.com.

Check Cashing

The Campus Check Cashing Program is a joint program between FSA and the Bursars office which provides for the cashing of campus generated checks (checks which are issued by any on-campus entity) to include pay checks and student loans/scholarships etc., for a small service charge. These checks can be cashed at the Bursar's office located in the lobby of the Administration building. The current hours for check cashing are from Monday through Friday 10:00 a.m. – 4:00 p.m. For more information call (631) 632-1731.

Information Technology

Web Site: <http://www.stonybrook.edu/it/index.html>

The Division of Information Technology (DoIT) provides the information technology infrastructure to support the education, research and public service mission of Stony Brook University. This includes large-scale server resources, network, telephone, TV, e-mail, administrative systems, instructional resources for faculty and students, desktop support, training and audio visual services.

E-Mail

All students are provided with a Stony Brook E-mail account. To obtain your username and password, log into SOLAR, which you may also use for personal webspace. For more information, visit:

<http://tit.stonybrook.edu>.

Internet

Students wishing to access the internet from campus residences or any of the public jacks on main campus must first register their computers with ResNet at <http://register.resnet.stonybrook.edu>. If you are living at Chapin or Schomburg Apartments, you will need to obtain a standard CAT5 Ethernet cable (RJ45-RJ45) which can be purchased at Seawolves MarketPlace or at any reliable computer store. At this time, wireless access is NOT set up in any of the Residence Halls but is currently set up in certain areas of main campus. If you don't own a personal computer, you can still access computing facilities by going to one of the computing locations on campus and logging in with your NetID.

To help expedite getting connected to the university system and using the Internet, set your NetID password before You Arrive on Campus by visiting the SOLAR System at <http://www.sunysb.edu/solarsystem/>, and test your computer to make sure it is up-to-date and has anti-virus software installed at testme.resnet.stonybrook.edu.

Your NetID is also used for accessing:

- Blackboard – Enables you to access the syllabi and course-related materials, assignments, and other features provided by your instructor.
- MySBfiles – Stony Brook provides 500 MB of file storage and Web space, which is accessible anywhere on computers with Web browsers.
- Public Computer Labs (SINC Sites) – These centers provide you with access to e-mail, Internet, your MySBfiles, printers, scanners, as well as support staff to assist you.
- Printing – You can send print jobs to the SINC Site Print Queue from your own computer from anywhere on campus.
- Accessing library databases

Software and Computers

Students can purchase a Dell or Apple computer for discounted prices through the University. Registered students can download free Symantec Antivirus, other software, and obtain one free copy of Microsoft Office 2007 at Seawolves MarketPlace or Matthews Bookstore (HSC). Every student can also purchase Microsoft Vista and XP, and other software for nominal fees. For more information on software and system purchases, please visit the Client Support site at <http://clientsupport.stonybrook.edu/>.

Software Support

Students who require assistance with either e-mail, Blackboard, Adobe Connect, or other technologies that the University provided can reach the TLT (Teaching, Learning + Technology) Student Helpdesk by email at helpme@stonybrook.edu, calling 631-632-9602, or by on-line chat at: <https://tit.stonybrook.edu/helpme/>.

Computer Support

All students can drop off their machines at Client Support for in-office support. Client Support provides support for registration/connectivity, virus removal, operating system upgrades, and more. The Drop-in Center is open Monday through Friday from 8:30 a.m. to 4:30 p.m. and is located in

the Client Support Main Office at Melville Library Room S-5410. For more information visit the Client Support site.

For help with personal computers, computer purchases, public/wireless connections, computer registration, Windows/Office installation problems, etc, you can contact Client Support at 631-632-9800, or e-mail DoIT_SSCSupport@notes.cc.sunysb.edu.

University Police

*Dutchess Hall – South Campus
(631) 632-3333; 911 from campus phones for emergencies
Web Site: <http://ws.cc.sunysb.edu/police/>*

The University Police Department is staffed by 115 employees of whom 68 are sworn police officers. The primary responsibility and goal is to protect and serve the over 30,000 people who either live on, work on or visit the campus of the State University at Stony Brook. Officers are available to respond and assist around the clock throughout the year.

Prior to being appointed, an officer must have two years of college (although most have four-year degrees); pass a competitive exam; and pass an extensive background, physical, and psychological examination. Once appointed, every officer attends the Suffolk County Police Academy for basic training.

Additionally, officers receive continuous in-service training in topics that include crime prevention, CPR, AED, bias-related crime, ethical awareness, multicultural diversity and crisis intervention. The University Police has a close working relationship with the Suffolk County Police Department and the New York State Police. Resources and crime information are routinely shared among these agencies. The members of the University Police are committed to the community and are actively involved in campus activities.

Community Relations Team

The goal of the Community Relations Office, recipient of the International Association of Campus Law Enforcement Administrators (IACLEA) Award, as well as the U.S.B. Student Affairs-Student Life Award, is to educate the campus community on such topics as personal safety, risk awareness, crime prevention (including date and acquaintance rape prevention), drug and alcohol risk awareness, CrimeStoppers, Neighborhood Watch, and many other community safety issues. They accomplish their mission through formal and informal talks, seminars, and orientations. The department has numerous informational pamphlets on various personal safety and awareness topics, which are made available to the entire community.

Veterans Affairs Office

*348 Administration, (631) 632-6700
Web Site: <http://studentaffairs.stonybrook.edu/vets/>
E-mail: OSA_VETS@notes.cc.sunysb.edu*

The Office of Veterans Affairs offers services with Veterans Affairs educational benefits. These services are available to all veterans, veterans' dependents, ready reserve armed forces (Reserve/National Guard), and active duty personnel. Stony Brook University is approved for the education of veterans, service members, and dependents of veterans eligible for benefits under the programs under the Department of Veterans Affairs.

New veteran students should report to the Office of Veterans Affairs at the time of application to the university. All veterans need to report after registration for each new term/semester. Since benefit allowances and VA policies and procedures are subject to change,

veteran students should maintain regular contact with the Office of Veterans Affairs. The Office also provides enrollment certification and tuition deferment services. For additional information or to schedule an appointment, please call 631-632-6700 or visit our Web site.

Human Resource Services

*390 Administration (631) 632-6200/6161
Web Site: <http://www.stonybrook.edu/hr>*

HRS offers a wide range of services to faculty, staff and graduate students working at Stony Brook. We assist graduate student employees with a variety of employment and payroll services, including:

- Appointment processing: Graduate students 631-632-6285 (State) 631-632-6162 (Research Foundation)
- Payroll processing and Direct Deposit: Graduate Students 631-632-6199 Direct Deposit 631-632-6388 (State) 631-632-6162 (Research Foundation)
- Assistance with Taxation questions including treaties and exemptions: 631-632-1119 (State), 631-632-6162 (Research Foundation)
- Check Distribution: 631-632-9453/6169
- GSEU Time/Attendance: 631-632-6169
- Benefits: Advice on benefit entitlements. Information on the benefits to graduate student employees can be found in the tuition, fees and living expenses section of this booklet. For specific information or an appointment, please call the Benefits section at 631-632-6144
- Verifications of employment dates and salaries for graduate students who have worked on either the State or Research payroll. Call Employee Records and Verifications at 631-632-1393/1394.

Student Staffing & Resources

Student Staffing Resources Office provides a range of résumé building training, internships, student entrepreneurship and employment opportunities and avails a host of other resources to provide SBU students with hands-on work experience and skill development as well as a welcome source of income.

To apply, students should complete and submit an FSA Student Employment Application to Suite 250 in the Stony Brook Union or fill out an online application at: <http://www.stonybrook.edu/FSA>. For more information, please call Warren Wartell at 631-632-9306, 631-632-1704 or contact by email: Warren.Wartell@stonybrook.edu.

TA Development Program

The Graduate School sponsors an annual Teaching Assistant Workshop for all incoming Graduate Teaching Assistants each August. New students are provided with information on the use of the Stony Brook Library and Information Technology Resources that will be valuable as students and teachers. Real perspectives of the Teaching Assistant experience, what to expect, how to survive, and how to excel are provided by panels of experienced Graduate Teaching assistants and faculty. These Workshop Panel presentations also include important discussions on topics such as Academic Dishonesty, Sexual Harassment, Disabled Student Services, and the University Counseling Center. The subsequent continuing development of Teaching Assistants is managed by individual Graduate Programs in close collaboration with the faculty and staff that have primary responsibility for delivering the curriculum in the different Schools and Colleges that comprise the University.

The Graduate School

Second Floor
Computer Science Building
Telephone: (631) 632-GRAD (4723)
FAX: (631) 632-7243

<http://www.grad.sunysb.edu>

E-mail: Graduate.School@sunysb.edu

Lawrence B. Martin, Dean
Shaneen Washington, Executive Assistant to the Dean
Charles Taber, Associate Dean

Admissions

Kent Marks, Assistant Dean for Records and Admissions

Finance and Budget

Barbara Byrne, Assistant Dean for Finance and Budget

International Student Services

Elizabeth Barnum, Assistant Dean for International Student/Scholar Services

Campus Information Numbers

For ALL emergencies dial:	632-3333
On campus dial:	911
For Community Affairs dial	632-7786
Student Union Sub-stations:	632-9317
Personal Safety Ride Program:	632-RIDE

Emergency Weather Information

West Campus:	632-SNOW
HSC/Medical Center:	444-SNOW

Crime Stoppers

On campus:	2-TIPS
Off campus:	1-800-220-TIPS

News and Events:	632-NEWS
To report a safety hazard:	632-ALERT
Traffic and Parking Concerns:	632-AUTO

NB: The off-campus area code for Stony Brook is '631'

Index

- Additional Expenses, 7
- Advising, 2
- Athletics, 14
- ATMs, 17
- Bookstores, 14
 - Bookstore Campus Account*, 14
- Bus Services, 17
- Campus Information Numbers, 20
- Career Center, 15
- Check Cashing, 18
- Child Care, 15
- Commuter Students, 16
- Computer Support. *See* Information Technology
- Counseling, 15
- Disability Support, 15
- E-mail. *See* Information Technology
- English as a Second Language (ESL), 8
- Faculty Student Association (FSA), 17
- Fellowships, 8, 13
- Finances, 3
- Financial Aid, 4
 - Deferment of Payment*, 5
 - New York State Tuition Assistance Program (TAP)*, 4
 - Time Option Payment Plan (TOPP)*, 4
- Food and Dining, 17
 - Meal Plan*, 17
- Graduate Student Advocate (GSA), 13
- Graduate Student Employee Union (GSEU), 7
- Graduate Student Organization (GSO), 13
- Hair Salon, 18
- Health Insurance, 5, 6
- Health Services, 7
- Housing, 2, 9
 - Cancellation*, 9
 - Check-In*, 9
 - Off-Campus*, 12
 - Rates*, 12
- Human Resources, 19
- Identification Card, 2
- Information Technology, 18
- Intensive English Center
 - TOEFL*, 8
- Intensive English Center, 8
- International Student Services, 8
- Internet. *See* Information Technology
- Laundry, 18
- Libraries, 13
- Meal Plan, 18
- NetID. *See* Information Technology
- Orientation, 2, 8
- Parking, 16
- Police, 19
- Postdoctoral Information, 13
- Recreation, 14
- Refrigerators, 18
- Registrar, 4
- Registration, 2, 8
 - Late Registration*, 2, 4
- Regulations, 2
- Schedule of Classes, 2
- Seawolves MarketPlace, 16
- SOLAR System, 4
- Student Status, 2
- TA Development Program, 19
- Transfer of Credit, 2
- Tuition, 3
 - Liability*, 4
 - Payment*, 3
- Veterans Affairs, 19
- Wellness Center, 14
- Withdrawal, 4

DIRECTIONS TO STONY BROOK

By Car

Take the Long Island Expressway (Route 495) to exit 62; follow Nicolls Road (Route 97) north for nine miles.

Ferry Connection

Connecticut car ferries run from Bridgeport to Port Jefferson (631-473-0286) and from New London to Orient Point (631-323-2525); call for schedules and information.

By Train

From Penn Station in Manhattan, take the Long Island Rail Road's Port Jefferson line to Stony Brook (631-231-LIRR). Cross tracks for campus bus.

By Bus

Call Suffolk County Transit (631-852-5200) for schedules, rates, and routes for buses to campus from many local towns.

By Air

Land at Kennedy or LaGuardia airports, 50 miles west of campus, or at Long Island MacArthur Airport (631-467-3210), ten miles south of campus. All airports offer limousine and taxi service to campus. In addition, AirTrain JFK transports passengers between Kennedy Airport and Long Island Railroad trains (which go directly to campus), New York City Transit subways, and local buses. For more information, visit www.panynj.gov/airtrain.

